



OPEN TENDER:
**20kVA diesel generator for the studio and / TX only and solar
PV system**
FOR OKAPI NET FOUNDATION
March 03, 2025

Okapi Net Foundation (hereinafter referred to as "The Client") is seeking proposals from qualified service providers for the provision of a dedicated power supply backup system of 20kVA generator for the studio and transmitter, and a solar PV system that can provide power for 7 hours per day for its Maiduguri FM Broadcast station located in Maiduguri, Borno State, Nigeria. *For details, kindly refer to the TOR.*

PROJECT DESCRIPTION:

The client (Radio Ndarason International) requires a reliable and high-performance generator and PV solar system to support the critical operations of its Maiduguri FM Broadcast station. The successful bidder will be responsible for Engineering, design, planning, installation, maintenance and technical support.

TENDER DEADLINE:

All submissions must be received on or before Close of Business (CoB) on Thursday, April 3, 2025 at 05:00PM West Africa Time (WAT).

BID SUBMISSION:

Interested service providers must submit a comprehensive proposal electronically to tender1@okapi.cc and kaltum@okapi.cc that addresses all the selection criteria outlined in the Terms of Reference (*TOR*). All applicant should clearly mention as the subject of their email “**Bid for Power Supply Backup**”. Bidders must also include their quotes validity.

DOWNLOADABLE TOR:

The Terms of Reference (ToR) document can be downloaded from the following link: https://drive.google.com/file/d/18stvaR9JTb_3wZdQeany1dp5xHVJd4D1/view?usp=sharing

SELECTION CRITERIA:

The selection of the successful bidder will be based on a competitive evaluation process that considers the following criteria (*detailed in the TOR*):

- **Qualification of Bidder (20 points)**

- The completeness and qualification of the following corporate documents, including but not limited to Bidder's company profiles, experiences or reference projects, tax clearance documents and current asset value, statement of capability, organization chart and proposed safety, quality management system and procedure
- **Experience (20 Points):**
 - Proven experience in delivering and maintaining power supply systems (PV solar and generator) for radio stations or similar organizations in Nigeria (minimum 5 years). **(10 Points)**
 - Experience working in Maiduguri or Borno State (bonus points). **(5 Points)**
 - Proven ability to meet deadline. **(5 Points)**
- **Technical Expertise (15 Points):** *Ability to demonstrate a strong understanding of the technical requirements outlined in the ToR (Details in Section 4), including:*
 - Minimum power consumption
 - Solar system requirements
 - Maintenance procedures
- **Proposed solution architecture and justification. (10 Points)**
- **Customer Service (10 Points):** *Commitment to providing excellent customer service, including: (Details in ToR)*
 - Response time targets for support inquiries
 - On-site support availability (if applicable)
- **Pricing (35 Points):** *Competitive pricing structure for the proposed service, including: (Details in ToR)*
 - The price of goods for all relevant costs and expenses proposed by the bidder
 - Installation fees
 - Additional service charges (if applicable)

MANDATORY REQUIREMENTS:

In their proposals, all bidders must provide verifiable proof that they meet the following mandatory requirements:

Valid business license to operate in Nigeria.

Relevant certifications and experience in PV solar system and 20Kva generator service provision.

Strong financial standing and proven track record (audited financial statements for the past 2 years may be requested).

Minimum of three (3) references from satisfied clients in the radio broadcasting industry, NGOs (or similar) in Nigeria.

CONFIDENTIALITY:

All information submitted in the proposals will be treated as confidential by The Client.

Contact Information:

For any inquiries regarding this tender, please contact: E-mail: tender1@okapi.cc and kaltum@okapi.cc. (All inquiries should be submitted on or before 22 March 2025)

Please Note:

This is an open tender process.

The Client reserves the right to accept or reject any or all proposals.

The Client is not bound to award the tender to the lowest bidder.

Only shortlisted bidders will be contacted.

We encourage all qualified service providers to submit their proposals before the deadline.